



**2020-2021 AUDIT MANAGEMENT REPORT
ACTION PLAN**

CURRENT YEAR RECOMMENDATIONS

<i>Number</i>	<i>Comment</i>	<i>Response and Implementation Date</i>
NONE REPORTED		

PRIOR YEAR RECOMMENDATIONS

<i>Number</i>	<i>Comment</i>	<i>Response and Implementation Date</i>
1	User Permissions <i>User permissions for employees should be reviewed and updated to include only permissions for active users.</i>	The District will complete its review of user permissions and update for only active users by September 30, 2020. Going forward, the district will perform an annual review of user permissions. <i>Implementation:</i> Completed June 2021.
2	Extra Classroom Activity Funds <i>Extra Classroom activity funds should be deposited on a timely basis.</i>	Club and other advisors normally hold checks until they have received funds from each student. While the student accounts Treasurer deposits these checks within 48 hours of receipt, the dates of the checks often precede the deposit date by more than the two day suggested deposit timeline. <i>Implementation:</i> Completed September 2020.